

USER MANUAL DIGITAL CERTIFICATE RENEWAL

- ezHASiL -



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SECTION A: INTRODUCTION

1.1 Purpose

This document is the user manual for ezHASiL Centralized Interface. In this document the guide of using ezHASiL system is listed for user's reference.

1.2 System Requirement

Requirement	Description		
Computer / Processor	At least Intel Pentium [®] III and above		
Memory	At least 128 megabyte(MB)		
Operating System	At least Microsoft Windows 7 (Latest service		
	pack), Linux and Macintosh		
Internet Browser			
Microsoft Internet Explorer 11.0 and above			
Microsoft Edge	128-bit encryption		
Mozilla Firefox 44.0			
Google Chrome 46.0			
Safari 5			
e-Filing Digital Certificate			
Internet Line	Priority 512Kbps speed and above		
Adobe Reader	For printing Acknowledgement Receipt and		
	User Manual.		

1.3 Internet Browser Setting

For users of ezHASiL system, you are required to set your browser as below:

Internet Explorer	Go to Tools -> Internet Options -> Privacy -> Pop-up Blocker. Click
	on "Turn On pop-up Blocker" checkbox to remove √.
Microsoft Edge	Go to Settings -> Advanced Setting -> View Advanced Setting ->
	Block pop-ups. Click on button to change display to "OFF".
Mozilla Firefox	Go to Menu -> Options -> Content -> Pop ups. Click on "Block
	pop-up windows" checkbox to remove √.
Google Chrome	Go to Settings -> Privacy -> Contents settings -> Pop-ups. Select
	"Allows all sites to show pop-ups".
Safari	Go to Settings. Select "Block Pop Up Windows" to remove √.



SECTION B: ACCESSING ezHASiL WEBSITE

i. Browse to ezHASiL website at https://ez.hasil.gov.my

Image: Announcement : Extra duration For Form E submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016. Image: Announcement inform that the submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016. Image: Announcement inform that the submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016. Image: Announcement inform that the submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016. Image: Announcement inform that the submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016. Image: Announcement inform that the submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016. Image: Announcement inform that the submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016. Image: Announcement inform that the submission value for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016.		In Services - Help FAQ Contact U
Lembaga Hasil Dalam Negeri Malaysia (LHDNM) would like to inform that the submission date for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016.	ANNOUNCEMENT EXAMPLE MEDIA STATEMENT : EXTRA DURATION FOR FORM E SUBMISSION VIA E-FILING	 Log In Please enter your Reference No. (Identification No.) and click submit. IDENTIFICATION NO. New IC No. Passport No. Army No. Police No.
Download News Need assistance? 1-800-88-5436 (LHDN) / +603-7713 6666 (Oversea)	Lembaga Hasil Dalam Negeri Malaysia (LHDNM) would like to inform that the submission date for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016 . Download News	First Time Login Forgot Password Need assistance? 1-800-88-5436 (LHDN) / +603-7713 6666 (Oversea)

ii. Click on **EN** link. ezHASiL system will be displayed in English version.



SECTION C: ezHASiL MODULE

1.1 Digital Certificate Renewal

For users who forgot their Password, you are required to perform **Forgot Password** action before proceed with digital certificate renewal.

		Services - Help FAQ Contact Us
	http://mfiling.hasil.gov/m	Log In Please enter your Reference No. (Identification No.) and click Submit. IDENTIFICATION NO. New IC No. Passport No. Army No. Police No.
	MEDIA STATEMENT : EXTRA DURATION FOR FORM E SUBMISSION VIA E-FILING	Clear
	Lembaga Hasil Dalam Negeri Malaysia (LHDNM) would like to inform that the submission date for Form E Year of Assessment 2015 via e-Filing will be extended up to 30th April 2016.	First Time Login Forgot Password
1.	You can renew your Digital Certificate when click on Submit button. Next login screen w	n Login ezHASiL. Enter your Identification No. and vill be displayed.
	ease enter your Password and click Proceed. Image: Constraint of the system Image: Constraint of the system First Time Login Forgot Password Image: Constraint of the system Need assistance? 1-800-88-5436 (LHDN) / +603-7713 6666 (Oversea)	Log In The below Security Phrase is a security measure to ensure that you are login to ezHASIL website. Please verify that the displayed Security Phrase is correct before proceed. If not, do not enter your password. MyEfiling To proceed, please enter your password and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed. Image: Control of the security proceed and click Proceed.<
2.	If you have not set your Security Phrase, Se Enter Password and click on Proceed button OR If you have set your Security Phrase (refer la Password and click on Proceed button.	curity Phrase will not be displayed (refer label 1). n. abel 2), verify the Security Phrase. If correct, enter
3.	If your Digital Certificate has expired, system	m will display expired message.



	Message from webpage Your individual digital certificate has expired. OK
4. Click on	OK button. ezHASiL system will display Digital Certificate Renewal screen.
Notification Your Digital certific Press the 'Procee	a Self Digital ate has expired. Please read the conditions below and select 'Agree' to renew your Digital Certificate or 'Disagree' to cancel the process. d' button to continue with Digital Certificates renewal
I hereby agree to (hereinafter refer from reliable reso not to disclose the	provide my true, accurate, updated and complete personal information required in the application form for a digital certificate ed to as "Certificate") and hereby authorise DIGICERT SDN BHD (hereinafter referred to as "DIGICERT") to verify such information urces with the understanding that DIGICERT is bound by the Digital Signature Act, 1997 and the Digital Signature Regulations, 1998 information except as provided in such Act or any relevant Acts.
	Cancel Proceed
5. Please r ezHASil	ead the display information and tick on Agree checkbox. Click on Proceed button. system will display Digital Certificate Login screen.
	Login at Please enter the Reference No. and Password E Reference No. (Identification No.) :
6. Enter yo	Dur Reference No. (Identification No.) and Password. Click on Login button. Roaming



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Digital Certificate Renowal					
Your Digital Certificate renewal is successful. Please click here to login.					
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